

MINUTE of MEETING of the SESplan JOINT COMMITTEE

held in the European Room, City Chambers, Edinburgh

on Monday 25th June, 2018 at 2.00 p.m.

- Present:
- Councillor John Beare, Fife Council (Convener)
 - Councillor Russell Imrie (Vice-Convener)
 - Councillor Stuart Bell, Scottish Borders Council
 - Councillor Maureen Child, City of Edinburgh Council
 - Councillor Neil Gardiner, City of Edinburgh Council
 - Councillor Jim Goodfellow, East Lothian Council (for Councillor Hampshire)
- Apologies:
- Councillor Pauline Winchester, Midlothian Council
 - Councillor Cathy Muldoon, West Lothian Council
 - Councillor Norman Hampshire, East Lothian Council
 - Councillor Tom Miers, Scottish Borders Council
 - Councillor Dom McGuire, West Lothian Council
- In Attendance:
- Ms Pam Ewen, Fife Council
 - Mr Peter Arnsdorf, Midlothian Council
 - Mr Iain McFarlane, East Lothian Council
 - Mrs Alice Miles, Acting SDP Manager, SESplan
 - Mr David Leslie, City of Edinburgh Council
 - Mr Brian Frater, Scottish Borders Council
 - Mr Craig McCorrison, West Lothian Council

1. ORDER OF BUSINESS AND ANY URGENT MATTERS

The Convener confirmed that he was not aware of any urgent business and that the order of business was as per the agenda.

2. DECLARATIONS OF INTEREST

None.

3. MATTERS ARISING

None.

4. MINUTES OF THE PREVIOUS MEETING HELD ON 19 MARCH, 2018

The Minute of Meeting of 19th March, 2018 had been circulated.

DECISION

The Committee APPROVED the Minute as a correct record, subject to adding Brian Frater to the list of attendees.

5. AUDIT

There had been circulated a report by Mrs Alice Miles, SESplan presenting the Annual Audit Plan for 2017/2018 and the report of the SESplan Governance Review undertaken by Fife Council in March, 2018.

DECISION

The Committee AGREED -

1. to note the Annual Audit Plan 2017/2018, attached as Appendix 1 to this report; and
2. to note the SESplan Governance Review, attached as Appendix 2 to this Report.

6. FINANCE

There had been circulated a report by Mrs Alice Miles, SESplan presenting the SESplan unaudited accounts 2017/2018 for SESplan Joint Committee consideration.

DECISION

AGREED/

The Committee AGREED -

1. to note the SESplan unaudited accounts 2017/2018 attached as Appendix 1 to this report;
2. to note that the Fife Council unaudited accounts and subsidiaries including SESplan was published in the Courier newspaper and on the SESplan website on 8 June, 2018 for a period of 15 working days to allow public inspection;
3. to delegate authority to the Convener of the Joint Committee, Acting SDP Manager and Chair of the SESplan Project Board to finalise and sign the audited accounts no later than 30 September, 2018; and
4. to note that the audited accounts will be brought to the SESplan Joint Committee for consideration at the November meeting in accordance with statutory timescales.

8. GOVERNANCE

There had been circulated a report by Mrs Alice Miles, SESplan setting out proposed amendments to the SESplan governance documents for Joint Committee information.

DECISION

The Committee AGREED -

1. to approve the amended SESplan Constitution, Financial Rules, Scheme of Delegation and Standing Orders as set out in Appendix 1;

2. to note that member authorities will be required to ratify the amended SESplan Constitution, Financial Rules, Scheme of Delegation and Standing Orders as set out in Appendix 1 at Recommendation 1 of this report; and
3. to remit the SESplan Committee Clerk to prepare a revised SESplan Constitution, Financial Rules, Scheme of Delegation and Standing Orders for execution by the SESplan member authorities on the amendments being duly ratified.

9. STRATEGIC DEVELOPMENT PLAN 2 - UPDATE

There had been circulated a report by Mrs Alice Miles, SESplan including an update on the examination and approval of Strategic Development Plan (SDP) 2 for Joint Committee information.

DECISION

The Committee noted the update on the examination and approval of SDP2 as set out within the report, and that Members would be contacted as soon as further information on approval was available.

10. SUPPLEMENTARY GUIDANCE - CROSS BOUNDARY GREEN NETWORKS

There had been circulated a report by Mrs Alice Miles, SESplan seeking approval of the following supplementary guidance for public consultation:

- Edinburgh and West Green Network Priority Area Strategic Framework; and
- Edinburgh and East Green Network Priority Area Strategic Framework.

DECISION

The Committee AGREED:-

1. to approve the Edinburgh and West and Edinburgh and East Edinburgh Green Network Priority Area Strategic Frameworks as set out in Appendices 1 - 2 for public consultation; subject to further work being done to clarify the diagrammatic material; the definitions of functional and recreational links; and in relation to links to the constituent authorities' Local Development Plans; all as delegated to the Acting SDP Manager in consultation with the Convener;

2. to note that proposals for engagement and consultation on the Edinburgh and West and Edinburgh and East Green Network Priority Area Strategic Frameworks are considered at paragraph 3.1 onwards of this report; and
3. to agree that minor editorial changes of a non-policy nature to the Edinburgh and West and Edinburgh and East Green Network Priority Area Strategic Frameworks are delegated to the Acting SDP Manager in consultation with the Chair of the SESplan Project Board.

11. PLANNING PERFORMANCE FRAMEWORK 2017/2018

There had been circulated a report by Mrs Alice Miles, SESplan presenting the 2017/2018 SESplan Planning Performance Framework (PPF) to the SESplan Joint Committee for information.

DECISION

The Committee AGREED to note the SESplan Planning Performance Framework attached as Appendix 1 to this report.

12. ANNUAL HOUSING UPDATE

There had been circulated a report by Mrs Alice Miles, SESplan presenting the 2017 Annual Housing Update together with an Easy Read Summary to the SESplan Joint Committee for consideration and approval. In discussion, Mr Frater and Mr McCorrison raised the issue of recent appeal decisions which appeared to give contradictory views on housing land supply definitions.

DECISION

The Committee AGREED:

1. to approve the 2017 Annual Housing Update and Easy Read Summary, attached as Appendix 1 and 2 to this report;
2. to delegate to the Acting SDP Manager, in consultation with the Convener, to write to the Minister and the Chief Planner in relation to the ongoing 5 Year Housing Land Supply definition issue.

13. AOCB

The meeting concluded at 2.45 p.m.